BEULAH UTILITIES DISTRICT

Minutes of Regular Board of Directors Meeting

May 19, 2026

5320 Lee Road 270, Valley, Alabama 36854

6:00 PM CST

The Board of Directors of Beulah Utilities District met in a Regular Meeting at 6:00 pm on May 19, 2026, at the Beulah Water Department.

1. **WELCOME**

Chairman Majors welcomed those in attendance.

2. **CALL TO ORDER**

Chairman Majors called the meeting to order.

3. **ROLL CALL**

The following Board Members were present: Linda Holt, David Jackson, James Majors, Lamar Sims and Andrew Bryan.

For visitors in attendance, see attached visitor sign-in sheet.

4. **DECLARE QUORUM**

After the roll was called, Chairman Majors declared that a quorum was present.

5. **ADOPT AGENDA**

Chairman Majors presented the proposed agenda for adoption. Ms. Holt motioned to adopt the agenda. The motion was seconded by Mr. Jackson and the agenda was unanimously adopted as amended.

6. **APPROVAL OF PREVIOUS MEETING MINUTES**

April 21, 2026 Regular Meeting

Chairman Majors asked for approval of the minutes of the regular meeting of April 21, 2026. Mr. Jackson motioned to approve the minutes. The motion was seconded by Ms. Holt and the minutes from the April 21, 2026 Regular Meeting were unanimously approved.

7. **APPROVAL OF FINANCIAL STATEMENTS**

A. Approval of April 2026 Financial Statements

Mr. Blake Simpkins was recognized, and he reviewed the April financial statements for the Board. Mr. Sims motioned to approve the April financial statements. Motion was seconded by Mr. Jackson, and the April financial statements were unanimously approved.

8. **OLD BUSINESS**

A. ARPA Funds.

Mr. Tim Mitchell from Goodwyn, Mills and Cawood was recognized and updated the Board on the status of the project. He stated that overall, the project was about 80% complete but that the contractor had completed installation of 93% of the water meters.

Mr. Mitchell informed the Board that after completion of the project there would be approximately $515,000 in ARPA funds available.

B. Fire Hydrant Repair Schedule.

Blake Simpkins was recognized and he informed the Board that he would give a list of hydrants with known issues to the Water Department.

C. Approval of Sale of District Own Land Parcel on Hwy 29 N.

No update.

D. GIS Project.

Ms. Whitney Zirkle from Hazen & Sawyer was recognized and updated the Board on the status of the GIS system. She stated that they were updating locations in the system and scheduling training with Water Department staff.

E. Proposed District Managers' Job Description.

Mr. Sims updated the Board on the revised job description for the District Manager position. The Board discussed the salary to offer for the position. After discussion, Mr. Sims motioned to approve the description with a salary starting at $90,000 but negotiable depending on experience. Motion was seconded by Mr. Bryan and unanimously approved.

F. Leak Detection Service

No update.

G. Beulah 2026 Water System Improvements

Mr. Jackson and Tim Mitchell informed the Board that the projects were down to punch list items. Mr. Jackson informed the Board that he would discuss a proposed Changer Order with the contractor before bringing the contractor's pay request to the Board. He also stated that the District would not proceed with the 3 alternate projects at this time.

H. Financial Imaging

Ms. Christy Williams was recognized and she informed the Board that DataMax had been given notice of termination of their contract and that June would be the last month they did the District's bills.

She stated that she was working with Financial Imaging to begin preparing a template for the District's bills.

9. **NEW BUSINESS**

A. Unmetered File Line Fee Policy

The Board discussed establishing a policy for fire lines and fees for such lines. The policy and fee schedule would be put together for approval at the June meeting.

B. Beulah Utilities District Hydraulic Model Development Proposal

Ms. Whitney Zirkle was recognized and she presented the Board with a proposal from Hayzen & Sawyer for the creation of a hydraulic model for the District. After discussion, the Board tabled the proposal for further review.

10. **DEPARTMENT REPORTS**

A. Administrative Report.

Chirsty Williams was recognized and she updated the Board on the status of the new CNI system. She stated that it was scheduled to go live June 9. She discussed with the Board how to schedule staff training on the new system.

Mr. Jackson and Chris Walker informed the Board that they were exploring the possibility of installing an additional PRV in the system.

B. Water Department Report.

Christy Williams was recognized to provide the Board with the monthly operations report.

The Board was informed that there were two adjustments totaling $687.04. Mr. Bryan motioned to approve the adjustments. Motion was seconded by Mr. Jackson and the adjustments were unanimously approved.

The Leak Incentive Program winner for the month was announced.

C. Beulah Fire and Rescue Report.

Chief Blake Simpkins was recognized to give the Fire and Rescue report for the month. He stated that there were a total of 98 calls, 11 of which were fire calls. He informed the Board of a fire call on April 28th.

He informed the Board that there had been 5 hours of excess overtime worked during the month. He stated that this was due to call response.

Chief Simpkins then briefed the Board on the training activities conducted by the department during the past month.

He informed the Board that there had been one random screening in April.

Chief Simpkins then informed the Board of the Lake Harding Association's $2,500 donation to the Department. He informed the Board of various community activities the Department had participated in the prior month.

He informed the Board that the Department was looking into FEMA grants.

11. OTHER BUSINESS

Christy Williams was recognized and she brought a request by the Water Department field staff for an ice maker for the shop. The Board requested that more research be done and that a recommendation for a commercial grade ice maker be brought at a future meeting.

Chairman Majors announced that this meeting would be Lamar Sims' last meeting as his term as Board member expires on May 25. The Board thanked Mr. Sims for his service and leadership and presented him with a plaque.

12. CITIZEN COMMUNICATIONS ON NON-AGENDA ITEMS.

None.

13. **NEXT MEETING**

Chairman Majors stated that the next regular meeting would be at 6:00 PM CST on June 16, 2026.

14. **ADJOURNMENT**

There being no further business Ms. Holt motioned to adjourn. The motion was seconded by Mr. Jackson and unanimously approved. The meeting was adjourned at 7:43 PM CST.

Signed__________________________________

BEULAH UTILITIES DISTRICT

Board of Directors Special Meeting **May 19, 2026**

Visitor Sign-in Sheet

Name	Address	Phone	Fire/Water Customer	I Wish to Speak	Speak on What Subject
Garald Terry					