

BEULAH UTILITIES DISTRICT
Minutes of Regular Board of Directors Meeting
November 18, 2025
5320 Lee Road 270, Valley, Alabama 36854
6:00 PM CST

The Board of Directors of Beulah Utilities District met in a Regular Meeting at 6:00 pm on November 18, 2025, at the Beulah Water Department.

1. **WELCOME**

Chairman Majors welcomed those in attendance.

2. **CALL TO ORDER**

Chairman Majors called the meeting to order.

3. **ROLL CALL**

The following Board Members were present: Linda Holt, David Jackson, James Majors, and Andrew Bryan.

Absent: Lamar Sims

For visitors in attendance, see attached visitor sign-in sheet.

4. **DECLARE QUORUM**

After the roll was called, Chairman Majors declared that a quorum was present.

5. **ADOPT AGENDA**

Chairman Majors presented the proposed agenda for adoption. Mr. Jackson motioned to adopt the agenda. The motion was seconded by Mr. Bryan and the agenda was unanimously adopted.

6. **APPROVAL OF PREVIOUS MEETING MINUTES**

Chairman Majors asked for approval of the minutes of the regular meeting of October 21, 2025. Mr. Jackson motioned to approve the minutes. The motion was seconded by Mr. Bryan and the minutes were unanimously approved.

7. APPROVAL OF FINANCIAL STATEMENTS

A. Approval of October 2025 Financial Statements

Mr. Blake Simpkins was recognized, and he reviewed the October financial statements for the Board.

Ms. Holt motioned to approve the October financial statements. Motion was seconded by Mr. Bryan, and the October financial statements were unanimously approved.

8. OLD BUSINESS

A. ARPA Funds.

Mr. Blake Simpkins was recognized, and he informed the Board that the pre-construction meeting for the project was held three weeks ago. He said that the water meters and other parts and materials had already been delivered.

Mr. Tim Mitchell from Goodwyn, Mills and Cawood was recognized and he provided the Board with a preliminary cost estimate for the alternate projects the Board was not able to include in the ARPA funded project. The Board instructed Mr. Mitchell to proceed with bidding the alternate projects.

B. Fire Hydrant Repair Schedule.

No update.

C. Approval of Sale of District Own Land Parcel on Hwy 29 N.

No update.

D. GIS Project.

Mr. Simpkins gave the Board a preview of the GIS system map.

E. Proposed District Managers' Job Description.

No update.

F. Leak Detection Service

The Board was updated on the canine leak detection service. The Board was informed that the dogs successfully located some leaks.

Mr. Tim Mitchell was recognized and provided the Board with suggestions for using drones instead of satellites for leak detection.

G. Alternatives to District Provided Supplemental Insurance

No update

9. **NEW BUSINESS**

A. District Policy Update Proposal for Employee Benefits on Leave

Mr. Blake Simpkins was recognized and he presented the Board with revisions to the Employee Handbook that would allow the District to pay for employee supplemental benefits for employees who were hurt on the job. After review and discussion, Mr. Jackson motioned to approve the revisions. Motion was seconded by Mr. Bryan and the revisions were unanimously approved.

10. **DEPARTMENT REPORTS**

A. Administrative Report.

Blake Simpkins was recognized, and he presented the Administrative Report to the Board.

Staff Update

Mr. Simpkins informed the Board that one water employee had resigned.

Equipment Update

Mr. Simpkins updated the Board on an older lawn mower that needed to be replaced.

The Board discussed the aging excavator and its replacement.

Project Update

Mr. Simpkins updated the Board on the status of the PRV projects. He said all valves had been installed and all but one were ready to go online.

Mr. Simpkins informed the Board that the Health Insurance Board had voted for a 4.75% premium increase starting January 1, 2026. He said that he would prepare formal material to present to the Board in December.

B. Water Department Report.

Chris Williams and Christy Williams was recognized to provide the Board with the monthly operations report.

The Board was informed that Mr. Williams was setup as the District's Water Superintendent.

The Board was informed that there four adjustments totaling \$709.66. Ms. Holt motioned to approve the adjustments. Motion was seconded by Mr. Jackson and the adjustments were unanimously approved.

The Leak Incentive Program winner for the month was announced.

The Board discussed meter boxes and changing the District's policies regarding replacement of the boxes.

C. Beulah Fire and Rescue Report.

Chief Blake Simpkins was recognized to give the Fire and Rescue report for the month. He stated that there were a total of 101 calls, 7 of which were fire calls. He stated that there were no notable calls for the month.

He stated that there had been 3 hours of excess overtime worked during the month. He said that this was due to the Department's participation in Fire Prevention Month activities in the community.

Chief Simpkins then briefed the Board on the training activities conducted by the department during the past month.

He informed the Board that there had been one random drug test during the month.

He updated the Board on community activities the Board had participated in during the month of October.

11. **OTHER BUSINESS**

The Board was informed that the County Commission had reappointed Mr. Bryan as a Director for a new term.

12. **CITIZEN COMMUNICATIONS ON NON-AGENDA ITEMS.**

None

13. **NEXT MEETING**

Chairman Majors stated that the next regular meeting would be at 6:00 PM CST on December 16, 2025.

14. **ADJOURNMENT**

There being no further business Mr. Bryan motioned to adjourn. The motion was seconded by Mr. Jackson and unanimously approved. The meeting was adjourned at 7:16 PM CST.

Signed _____

[illegible]