

**Beulah Utilities District**  
**Minutes of Regular Board of Directors Meeting**  
**June 17, 2025**  
**5320 Lee Road 270, Valley, Alabama 36854**  
**6:00 PM CST**

The Board of Directors of Beulah Utilities District met in a Regular Meeting at 6:00 PM CST on June 17, 2025 at the Beulah Utilities office conference room.

**1. Welcome**

Chairman Majors Welcomed those in attendance

**2. Call to Order**

Chairman Majors called the meeting to order.

**3. Roll Call**

The following Board Members were present: Linda Holt, David Jackson, James Majors, Lamar Sims, and Andrew Bryan. Also in attendance were Chief Blake Simpkins,

For visitors in attendance, see attached visitor sign-in sheet.

**4. Declare Quorum**

After the roll was called, Chairman Majors declared that a quorum was present.

**5. Adopt Agenda**

Chairman Majors resented the proposed agenda for adoption. Mr. Bryan motioned to adopt the agenda, The motion was seconded by Mr. Jackson and the agenda was unanimously adopted.

**6. Previous Meeting Minutes**

Chairman Majors present the minutes of the May 2025 meeting of the Board. Mr. Jackson made a motion to approve the Minutes. Mrs. Holt seconded the motion and the minutes were unanimously approved.

## **7. Financial Reports**

The Financial Reports for May were presented. The Auditors Adjusting Entries had been included in the prepared statements, and the staff had put the statement accounts in numerical order. Mr. Sims had questions regarding the format presentation of the Balance Sheet and made a motion to table approval of the June financial statements. Motion was seconded by Mrs. Holt and the May financial statements were unanimously tabled.

## **8. Old Business**

### **A. ARPA Funds**

The Meter, Service Line and Main lines were discussed. Mr. Jackson requested a list of all the service lines that had been replaced by the staff, and the list sent to Goodwyn, Mills, and Caywood.

### **B. DWSRF Funds**

The Long Bridge Bore project was discussed. Mr. Simpkins informed the Board that the project was 99% complete.

### **C. Fire Hydrant repair**

Mr. Simpkins reported that the Sems company was in the process of surveying the Hydrants, and that staff had successfully repaired a hydrant.

### **D. Sale of Hwy 29 property.**

Mr. Simpkins reported that the attorney was reviewing the possible leans on this property through previous bond issues.

### **E. DSE (Distribution System Evaluation)**

Mr. Simpkins reported that this project would follow the completion of the GIS project currently being prepared by Hazen Engineers.

### **F. District Phone Answering Service**

Mr. Simpkins reported that the system had been installed, he noted that there may be a problem with the battery backup system.

### **G. District Manager Job description**

Mr. Simpkins discussed the job description and suggested that a special group be appointed to finalize the job description.

#### H. High Bill Adjustment Policy

Mr. Simpson stated that the Attorney had not presented any information on High Bill adjustment issues.

### 9. New Business

#### A. Chlorine Analyzer repair

Mr. Simpkins reported that the Chlorine Analyzer needed repair. Mr. Jackson motioned to approve the Endress+Hauser quote for repair in the amount of \$3,090.45. The motion was seconded by Mr. Sims and expense for repair was unanimously approved.

### 10, Department Reports

#### A. Administrative Report

Mr. Simpkins was recognized to discuss the status of the PRV installations. He stated that the first installation was in progress on Lee Road 360. He also stated that the District Policy on Sick/Vacation time was in process. He also informed the Board of the SCADA training of May 28<sup>th</sup>.

#### B. Water Department Report

Mr. Simpkins was recognized to discuss the water department report for May.

Mr. Simpkins reported that there were 3 active leaks and 17 tap request as on May. As of June 17<sup>th</sup>, there were 9 leaks and 16 tap request.

The MOR report was reviewed showing a gross water loss of 44.27% and a net water loss of 38.16%.

The winner of the leak incentive program was announced.

Request for adjustments in high water bills were reviewed as follows:

Approved	Chris Lawler	\$140/11
Approved	Corene Martin	262.20
Approved	Kevin Hart	203.40

A request for credit from Lee County was denied due to loss being sprinkler system oriented.

A Motion was made by Mrs. Holt to approve the adjustments for Lawler, Marting, and Hart, and deny the request by Lee County. The motion was seconded by Mr Bryan and unanimously approved.

**C. Fire Department Report**

Mr. Simpkins reported that there were 131 total calls in May 2025. He stated that there were 19 hours paid outside of normal scheduled time during the month. He reported that training in standpipe operations were held in May .

**11. Other Business**

Chairman Majors recognized Mr. Sims who informed the Board of a teleconference meeting with S&P Review organization to review the Bond Rating for Beulah Utilities District as of August 31, 2024. He stated that additional information would be reviewed on June 23<sup>rd</sup> before the rating committee would review the 2024 data.

Chairman Majors recognized Mr. Jackson who recommended that the staff prepare an invoice for reimbursement of damage to the Beulah District distribution system by Lee County Hwy Department employees in the Hwy 158 area near Kaiser Store . He stated that this damage was sustained after proper location markers had been placed.

**12. Citizens Communications on non-agenda items**

None

**13. Next Meeting**

July 15, 2025

**14. Adjournment**

A motion to adjourn was made by Mr. Sims. The motion was seconded by Mr. Bryan and unanimously approved.

