

BEULAH UTILITIES DISTRICT
Minutes of Regular Board of Directors Meeting
May 20, 2025
5320 Lee Road 270, Valley, Alabama 36854
6:00 PM CST

The Board of Directors of Beulah Utilities District met in a Regular Meeting at 6:00 pm on May 20, 2025, at the Beulah Water Department.

1. **WELCOME**

Chairman Sims welcomed those in attendance.

2. **CALL TO ORDER**

Chairman Sims called the meeting to order.

3. **ROLL CALL**

The following Board Members were present: Linda Holt, David Jackson, James Majors, Lamar Sims and Andrew Bryan.

For visitors in attendance, see attached visitor sign-in sheet.

4. **DECLARE QUORUM**

After the roll was called, Chairman Sims declared that a quorum was present.

5. **ELECTION OF BOARD CHAIRMAN**

Chairman Sims announced his resignation as Board Chairman, effective immediately. Ms. Holt nominated James Majors to the office of Chairman. The nomination was seconded by Mr. Jackson, and James Majors was elected by a vote of 4-0, with Mr. Majors abstaining.

The election of Mr. Majors as Chairman created a vacancy in the office of Secretary/Treasurer. Mr. Jackson nominated Andrew Bryan for the office of Secretary/Treasurer. The nomination was seconded by Ms. Holt, and Mr. Bryan was elected by a vote of 4-0, with Mr. Bryan abstaining.

Mr. Robert Ham was recognized, and he thanked Lamar Sims for his service as Chairman.

6. **ADOPT AGENDA**

Chairman Majors presented the proposed agenda for adoption. Mr. Jackson motioned to adopt the agenda. The motion was seconded by Mr. Bryan and the agenda was unanimously adopted.

7. **APPROVAL OF PREVIOUS MEETING MINUTES**

Chairman Majors asked for approval of the minutes of the regular meeting of April 15, 2025. Mr. Sims motioned to approve the minutes. The motion was seconded by Mr. Bryan and the Minutes were unanimously approved.

8. **APPROVAL OF FINANCIAL STATEMENTS**

A. **Approval of April 2025 Financial Statements**

Mr. Blake Simpkins was recognized, and he reviewed the April financial statements for the Board. After the discussion, Mr. Sims motioned to approve the April financial statements. Motion was seconded by Mr. Bryan, and the April financial statements were unanimously approved.

9. **OLD BUSINESS**

A. **ARPA Funds.**

Chairman Majors recognized Blake Simpkins and engineer Tim Mitchell from Goodwyn, Mills and Cawood to update the Board on the ARPA Fund project. Mr. Mitchell informed the Board that the project was ready to bid and that the only outstanding item was for the District to decide who would handle construction inspections.

B. **DWSRF Funds.**

1. Lake Crossing at Long Bridge

Chairman Majors recognized Blake Simpkins and Tim Mitchell who updated the Board on the project's status. The Board was informed that the project was 99% complete and that the line was in service. Mr. Mitchell stated that the remaining work was some electrical equipment setup that should be completed within the next couple of weeks.

C. **Fire Hydrant Repair Schedule.**

No update

D. Approval of Sale of District Own Land Parcel on Hwy 29 N.

Chairman Majors recognized Board Attorney Stephen Clay, who updated the Board on the status of the sale.

E. DSE (Distribution System Evaluation) Report.

Blake Simpkins was recognized, and he told the Board that work on this report would begin once the District's GIS system was up and running.

F. District Phone Answering Service.

Blake Simpkins was recognized, and he informed the Board that installation of the new phone answering system would begin tomorrow.

G. Proposed District Managers' Job Description.

The Board tabled discussion on this item to enable Board members more time to review the proposed job description.

10. **NEW BUSINESS**

A. Estimate for Lighting Package on Water Superintendent's Truck

Blake Simpkins was recognized, and he presented the Board with a quote from Darden Communications in Wetumpka for \$2,330.60 for installation of a lighting package on the Water Superintendent's Truck. Ms. Holt motioned to approve the quote. Motion was seconded by Mr. Jackson, and the quote was unanimously approved.

B. High Bill Adjustment Policy

The Board received an update on possible policy revisions and discussed making changes to the formula for calculating adjustments as well as revising the minimum adjustment amount. After the discussion, a revised adjustment formula changing the multiplier from 1.5% to 2.3% and lowering the minimum adjustment amount from \$100 to \$75 would be prepared and submitted to the Board for approval.

C. Customer Request for Damaged Property Reimbursement

Blake Simpkins presented the Board with a request from Gary Griesheim at 174 Lee Road 961 for reimbursement of \$800 for costs associated with replacement of a Pressure Regulator he claimed was damaged by District work.

After discussion, Mr. Sims motioned to pay \$200 to Mr. Griesheim. Motion was seconded by Mr. Jackson and approved by a vote of 4 to 1, with Ms. Holt voting no.

11. **DEPARTMENT REPORTS**

A. **Administrative Report.**

Blake Simpkins was recognized, and he presented the Administrative Report to the Board.

Mr. Jackson updated the Board on the status of the PRV installations.

Mr. Simpkins presented the Board with a proposal for a revised Hydrant Meter Policy. After discussion, Mr. Sims motioned to adopt the revised policy as presented. Motion was seconded by Mr. Bryan and the revised policy was unanimously approved.

B. **Water Department Report.**

Blake Simpson was recognized, and he provided the Board with the monthly operations report.

He then presented the Board with the Adjustments for the month. He said there were 6 total adjustments totaling \$1,187.50. Mr. Jackson motioned to approve the adjustments. Motion was seconded by Mr. Bryan and the adjustments were unanimously approved.

The Leak Incentive Program winner for the month was announced.

C. **Beulah Fire and Rescue Report.**

Chief Blake Simpkins was recognized to give the Fire and Rescue report for the month. He stated that there was a total of 126 calls, 8 of which were fire calls. He stated that there were no notable calls during the month.

He stated that there had been 41 hours of excess overtime worked during the month. He said that this was due to the Department working on several community events.

Chief Simpkins then briefed the Board on the training activities conducted by the department during the past month.

He stated that ISO may come to inspect the District later in the year.

He informed the Board that there had been one random drug test during the month.

12. **OTHER BUSINESS**

None

13. **CITIZEN COMMUNICATIONS ON NON-AGENDA ITEMS.**

Mr. Gerald Terry was recognized, and he thanked Lamar Sims for his service to the District.

Mr. Scott Menzel was recognized and stated that he was building a home on Lee Road 355 and inquired about how he could get an improved water main and fire hydrants on that road. The Board discussed the situation with Mr. Menzel.

14. **NEXT MEETING**

Chairman Majors stated that the next regular meeting would be at 6:00 PM CST on June 17, 2025.

15. **ADJOURNMENT**

There being no further business Ms. Holt motioned to adjourn. The motion was seconded by Mr. Bryan and unanimously approved. The meeting was adjourned at 7:10 PM CST.

Signed_____

BEULAH UTILITIES DISTRICT



Board of Directors Meeting

May 20, 2025

Visitor Sign-in Sheet

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